

MINUTES
MH&R BOARD OF ERIE AND OTTAWA COUNTIES
— MARCH 22, 2016 —

PRESENT:	Jo-Ann Sanders Tim Betton Craig Stahl Kayleigh Snyder Gerhard Gross	Darwitt Garrett Bob Geib Sandi Carpenter Chris Galvin Connie Kendrick	Ron Guerra Charles Murray Betsy Wilber Nick Gerber Ron Mraz
OFFICE STAFF:	Kirk Halliday Vickie Ruffing, Solicitor	Beth Williams	Patty Koelsch
EXCUSED:	Anthony Setley	Jim VanEerten	
ABSENT:	Keith Newton		

THE MHRB MEETING OF MARCH 22ND, 2016, WAS CALLED TO ORDER AT 5:15 P.M. AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, JO-ANN SANDERS, CHAIR, PRESIDING.

The Oath of Office was read by *Bob Geib*. Welcome to the Board!

Agenda Item Proposals and Secretary's Report (*Minutes of 02/16/16 meeting*); both approved without objection.

EXECUTIVE DIRECTOR'S REPORT:

- Monitoring Report(s) No questions.
- Other: The current latest draft of the Conestoga project was passed around for review.
- Monthly Update:
 - a) A considerable amount of work and changes are being done at the State level to be presented once everything is obtained. Dr. Sanders noted that if any major changes are to be announced that the Board would have sufficient time to review the information before making any decisions. Dr. Halliday requested to put on Research and Feedback next month to present a broader overview on the changes to be implemented from the State.
 - b) We continue to be a leader in the NW district in reducing unnecessary hospitalizations. The bed days that we are using are those reserved for the criminal justice system. We are now below our capacity and are able to get people into treatment they need.

UNFINISHED BUSINESS:

Mr. Guerra reported from the Finance Committee stating that it is the recommendation of the committee to eliminate the Prerogatives Budget Report from the Executive Directors report. It was noted that the same information can be found in the expense report provided to the Board. *Action approved by consent of the Board.*

When does the Board get involved in Board prerogatives? Mr. Guerra noted that we should be talking about board prerogatives in the budgeting process. When he was first on the Board he was handed a budget and was asked to approve it when he had never seen or reviewed it beforehand. Our fiscal year ends in June and our process needs to start now.

Discussion/Comments:

- Budgeting assistance and cooperation should start taking place at the finance committee meeting. It was recommended that the finance committee bring a budget to the June meeting for approval.

- Our April finance committee meeting should be partially dedicated to a preliminary review of the 2016-2017 fiscal year budget.
- Seeing a budget in May would give us more time to review.
- A budget is simply a snap-shot of what we believe it may be.
- Do not want to see something the day we need to vote.
- As a last option, a *continuing resolution* can be used and modified at a later time if we still need additional time to complete the budget process. We would tell our agencies to keep going nothing new until we get our final budget.
- The sooner we have even broad outlines or any major changes would be beneficial.
- Do we have a plan that drives the budget?
- What is our strategic plan?
- State mandates need to be clarified.
- This Board has not been involved in any kind of strategic plan yet.
- Anybody is welcome to come to the finance meetings.

BOARD TRAINING UPDATE:

Dr. Halliday recommended that the Board members attend the June 1 session titled “Board Member Empowerment Summit for ADAMH Board Members. This is a day-long session hosted by the Ohio Association of County Behavioral Health Authorities in Columbus, Ohio. They will be mailing invitations to the Board Members. This is already an approved training session.

It is a reimbursable travel expense for Board members. In the past we have always had some members who could not make the training. In those instances Dr. Halliday would contact those individuals for a make-up session.

This was *accepted* by the board members for our annual training and those not able to attend something would be set-up for them to receive that information as well.

MOTIONS REQUIRING ACTION:

RESOLUTION NO. 03-2016-01: Whereas the attached ***March Financial Transaction Report*** has been reviewed for appropriateness and compliance with Board Policies; therefore Betsy Wilber resolved the Mental Health and Recovery Board of Erie and Ottawa Counties approve the business contained in the Financial Report; second by Charles Murray. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, abstain; Ms. Wilber, no; and Dr. Sanders, yes; resolution approved.

RESOLUTION NO. 03-2016-02: **THEN AND NOW CERTIFICATE**, When expenditure exceeds \$5,000 or *in the event of insufficient unencumbered funds*, affirmation of the Mental Health and Recovery Board is required. ORC 5705.41(d)(1). It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of \$4,875.00 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the MH&R Board Fund free from an previous encumbrance. Account #74601-8300-532240, Vendor#6831, Name: Bodner & Derik Architects, Inc. Affirmed by Betsy Wilber, second by Craig Stahl. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; resolution approved.

SEPARATE ITEMS FOR APPROVAL

Item #3 –Approval of **Finalized Dockets** with check numbers from prior month moved by Jo-Ann Sanders, second by Ron Mraz. Roll call vote taken; Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes;

Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, abstain; Ms. Wilber, no; and Dr. Sanders, yes; motion approved.

Item #4 –Approval to help defray the costs of the **Community Awareness, Education and Prevention** event sponsored by Genesis by the Lake in an amount not to exceed **\$1,100.00** moved by Jo-Ann Sanders, second by Chris Galvin. *It was clarified that Bayshore Counseling will be a part of this event scheduled for April 24, 2016 along with many other local entities.* Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, no; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

Item #5 –Designation of **Heather McCool, LISW-S**. Employee of Firelands Regional Medical Center (Erie County, Ottawa County & Afterhours Erie/Ottawa/Huron), as **Heath Officer** to Perform the Duties Under Chapter 5122 of the ORC moved by Jo-Ann Sanders, second by Connie Kendrick. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

Item #6 –Authorization for the Executive Director to **increase** the **matching funds** for the FY16 contract with **Opportunities of Ohioans with Disabilities** (OOD) by **\$64,872** from \$210,000 to \$274,872 moved by Jo-Ann Sanders, second by Sandi Carpenter. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, abstain; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

Item #7 –Authorization for the Executive Director to **contract** with **Kocher & Gillum**, Attorneys at Law, to provide guardianship services in an amount not to exceed **\$5,000** moved by Jo-Ann Sanders, second by Craig Stahl. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

NEW BUSINESS/BOARD CONCERNS/COMMENTS FROM CHAIR: *deferred*

CQI – CONTINUOUS QUALITY IMPROVEMENT: ROCS

Dr. Halliday provided an overview of the ROSC (Recovery Oriented System of Care) which is a way of thinking about service delivery for those with mental illness and/or addiction disorders that focus on clients and family members. It emphasizes the importance of peer supports, employment supports, housing, transportation and constant update of evidence-based services. Local management of behavioral health services is also vital. Additionally, newer medications are available to help the extremely difficult clients reducing the number of these cases down to a 10% range.

Dr. Halliday noted that Ms. Wilber was in attendance at one of these meetings and has come forward and took charge through the court was able to get things done faster. Thank you Ms. Wilber for your assistance.

Mr. Guerra noted that the information provided to us last month on ROSC fits exactly into what we should be looking at when we determine what our board priorities are. The summary shows *opportunities for improvement* and would be a starting point in our budget discussions.

Mr. Murray noted there is recent research on the side-effects on some of these medications being used which have significant fallback. Clients should be getting more mental health therapy instead of more medication. I don't think we should look at not having people in mental health hospitals as a success. Medication is helpful but is not the complete solution.

COMMENTARY/GUESTS:

Dr. Sanders stated she is not against anything that happens in the community but wants to make use of all of the resources that we have.

Marsha Mruk invited the Board to have the next board meeting at FCRS. Dr. Halliday will make that decision.

Joey Supina noted on April 14th at 7:00 p.m. they will be presenting "Trauma Informed Care" evidence and research show that a majority of people in substance use treatment have histories of trauma. Also the Recovery Phone APP at their facility on March 31st at 1:00 p.m. Drug overdose is a serious problem in our community as well as in the larger communities.

EXECUTIVE SESSION:

At 6:45 p.m. Jo-Ann Sanders moved to exit the regular board meeting and enter into executive session for the purpose of a. Personnel: Appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee or official, or the investigation of charges or complaints against a public employee or official and c. Court Action: Conference with attorney for public body to discuss pending or imminent court action, second by Gerhard Gross. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

At 7:38 p.m. Ron Guerra moved to exit the executive session and return to the regular board meeting, second by Gerhard Gross. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, yes; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

Jo-Ann Sanders moved to amend the agenda from March 22nd, 2016 to place back Item #7 from the February 16th, 2016 meeting which was tabled. It was a request for "Authorization for the Executive Director to extend the contract of CKG Consulting, LCC, Cindy Gunderson Sole Proprietor to January 31, 2016" second by Gerhard Gross. Roll call vote taken; Mr. Betton, yes; Ms. Carpenter, yes; Ms. Galvin, yes; Mr. Garrett, yes; Mr. Gross, yes; Mr. Geib, abstain; Mr. Gerber, yes; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Mraz, yes; Mr. Murray, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; motion approved.

Jo-Ann Sanders moved to authorize the Executive Director to extend the contract of CKG Consulting, LCC, Cindy Gunderson Sole Proprietor to January 31, 2016 second by Connie Kendrick. Roll call vote taken; Mr. Betton, no; Ms. Carpenter, no; Ms. Galvin, no; Mr. Garrett, no; Mr. Gross, no; Mr. Geib, abstain; Mr. Gerber, no; Mr. Guerra, no; Ms. Kendrick, no; Mr. Mraz, no; Mr. Murray, no; Ms. Snyder, no; Mr. Stahl, no; Ms. Wilber, no; and Dr. Sanders, no; motion failed.

Gerhard Gross moved to table the Executive Director evaluation that was scheduled for this evening to the next board meeting in April, second by Craig Stahl.

Dr. Halliday was asked by the Board Chair if it would be alright with him to wait until the April board meeting to proceed with the Executive Director evaluation. Dr. Halliday noted that he is a team player and may say certain things in Executive Session but will stand behind this Board as long as he alive and is Executive Director. Common consent – all in favor, motion carried.

- Follow-up information regarding the expressed concerns against Sandusky Artisans was handed out to all board members. It was noted that this subject will not be discussed further until a formal response is sent to the party issuing the complaint.

RECORD OF MOTIONS/RESOLUTIONS:

- 1) Resolution 03-2016-01, roll call vote –approved.
- 2) Resolution 03-2016-02, (Then & Now) roll call vote –approved.
- 3) Additional items for approval (3, 4, 5, 6 and 7) roll call vote taken, all items approved.
- 4) Motion made to exit the regular board meeting and enter into executive session.
- 5) Motion made to exit executive session and return to the regular board meeting.
- 6) Motion was made to amend and place back on tonight’s agenda Item #7 from the February board meeting as stated above.
- 7) Motion made to accept the addition of Item #7 from the February board meeting as stated above.
- 8) Motion made to table the Executive Director evaluation to the April board meeting as stated above.

RECORD OF FOLLOW-UP ACTION REQUEST:

- ✓ Dr. Halliday agreed to bring a broader view of the State changes to the Board for review next month.

LIST OF ATTACHMENTS:

- Recovery Phone APP presentation March 31st, 1 pm at Sandusky Artisans
- Trauma Informed Care presentation April 14th, 7 pm at Sandusky Artisans
- NAMI Family-to-Family Thursday nights 6pm at Sandusky Artisans. This is a free 12-session evidenced-based program for family, significant others and friends of people living with mental illness. NAMI *Connections* support group for those who identify as having a mental health disorder at Sandusky Artisans opposite Friday afternoons and Tuesday evenings.

THE MHRB MEETING OF MARCH 22ND, 2016, WAS ADJOURNED AT 7:55 P.M. WITHOUT OBJECTION BY JO-ANN SANDERS, CHAIR.

Signature