

**MINUTES**  
**MH&R BOARD OF ERIE AND OTTAWA COUNTIES**  
**— SEPTEMBER 15, 2015 —**

PRESENT:	Jo-Ann Sanders Sandi Carpenter Craig Stahl Charles Murray Tim Betton	Betsy Wilber Gerhard Gross Connie Kendrick Keith Newton	Darwitt Garrett Ron Guerra Kayleigh Snyder
OFFICE STAFF:	Kirk Halliday	Patty Notestine	Beth Williams
EXCUSED:	Jim VanEerten		
ABSENT:	Lee Roy Holland	Ronald Mraz	

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THE MHRB MEETING OF SEPTEMBER 15, 2015, WAS CALLED TO ORDER AT 5:15 P.M. AND THE CHAIRMAN NOTED THE PRESENCE OF A QUORUM, JO-ANN SANDERS, CHAIR, PRESIDING.

Oath of Office, Read by; *Gerhard Gross. Welcome to the Board!*

The Agenda and Secretary's Report (*minutes of August 18, 2015*) were approved as written without objection.

EXECUTIVE DIRECTOR'S REPORT:

- a) Monitoring Reports: Beth Williams noted the finance reports implemented the separation of the Family & Children First Revenues and Expenditures from the Board Revenues and Expenditures at the suggestion made at the previous finance committee meeting. As well as adding Carryover funds and Uncontracted FY16 funds.
- b) Monthly Update: 1) The second annual Recovery Walk will be held September 19 starting at the Sandusky Artisans Recovery Community Center. 2) Dr. Joseph Calabrese, MD, an expert on Bipolar Disorders, recently spoke at the board office on "Confronting the Stigma, Shame, and Bias Associated with the Mental and Substance Use Disorders." The goal is to create a best practice teaching tool to be utilized by counties overwhelmed by reduced funding and staff to address these issues and to better understand mental illness. Discussion included the role of law enforcement and other first responders. Presentation intended to help public understand that mental illness is a real illness and should be treated and recognized.
- c) Research and Feedback: Board Administrative Budget and Cost/Client for treatment services in Erie and Ottawa Counties were presented and discussed. It was noted that prevention and consultation services were not included in the graph and as of 2013 Medicaid was no longer being received by the Board.

MOTIONS REQUIRING ACTION: CONSENT AGENDA

Beth Williams presented an overview of the consent agenda items and called for any questions.

**RESOLUTION NO. 09-2016-01:** WHEREAS, The attached Consent Agenda has been reviewed for appropriateness and compliance with Board Policies; therefore Betsy Wilber resolved the Mental Health & Recovery Board of Erie and Ottawa Counties approve the business contained in the Consent Agenda, second by Sandi Carpenter. Roll call vote taken – Mr. Betton, yes; Ms. Carpenter, yes; Mr. Garrett, yes; Mr. Gross, abstain; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Murray, yes; Mr.

Newton, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; resolution approved.

SEPARATE ITEMS FOR APPROVAL  
DISCUSSION:

**5. Authorization for the Executive Director to enter into a FY16 contract with Opportunities for Ohioans with Disabilities** (formerly Rehabilitation Services Commission) to provide vocational services and receive an amount **not to exceed \$934,822**. This is a collaborative contract between the Erie Ottawa Board and Seneca, Sandusky, Wyandot Board (SSW) read by Betsy Wilber, second by Connie Kendrick. Roll call vote taken – Mr. Betton, yes; Ms. Carpenter, yes; Mr. Garrett, yes; Mr. Gross, abstain; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Murray, yes; Mr. Newton, yes; Ms. Snyder, yes; Mr. Stahl, abstain; Ms. Wilber, yes; and Dr. Sanders, yes; above stated item approved.

**6. Authorization for the Executive Director to provide match to the FY16 contract with Opportunities for Ohioans with Disabilities** (OOD) at an amount **not to exceed \$210,000**. The following is a break out of the two Board's match: **Erie Ottawa: \$138,000**, SSW: \$72,000. The Erie Ottawa Board will pay the entire match to OOD and be reimbursed by the SSW Board read by Craig Stahl, second by Tim Betton. Roll call vote taken – Mr. Betton, yes; Ms. Carpenter, yes; Mr. Garrett, yes; Mr. Gross, abstain; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Murray, yes; Mr. Newton, yes; Ms. Snyder, yes; Mr. Stahl, abstain; Ms. Wilber, yes; and Dr. Sanders, yes; above stated item approved.

#### Family and Children First of Ottawa County

**7. Authorization for the Executive Director to enter into a FY16 contract with Bayshore Counseling Services to provide Wraparound services in Ottawa County** at an amount **not to exceed \$17,000** read by Connie Kendrick, second by Keith Newton. Roll call vote taken – Mr. Betton, yes; Ms. Carpenter, yes; Mr. Garrett, yes; Mr. Gross, abstain; Mr. Guerra, yes; Ms. Kendrick, yes; Mr. Murray, yes; Mr. Newton, yes; Ms. Snyder, yes; Mr. Stahl, yes; Ms. Wilber, yes; and Dr. Sanders, yes; above stated item approved.

*Noted – Items 5 and 6 are intertwined and approval of one without the other would not be feasible, although we have always separated accepting revenue and expenses for consent in the past. In the future this will be taken into consideration for voting on as a single item.*

#### BOARD CONCERNS:

- Ms. Wilber stated that the board has never had a local audit done since she has been on the board (3 years) and believes we are due for a real audit. It was noted that the board is in the process of being audited (2 year audit) by the State right now and findings will be available on September 30 for review. It will be going back to an annual audit next year.

It was determined by the Board to first look at the audit by the State and then come to a decision if any further steps should be taken. It was noted that another audit or a “special audit” would be quite costly.

➤ Dr. Halliday noted that there are no major problems with our finances.

- Jo-Ann Sanders, Chair, presented a concern pertaining to the hourly rate of pay given to CKG Consulting services on the Conestoga Project. It was confirmed that the rate of pay for the FY13 Consultant contract was \$51.28 an hour at a reduced rate and now the latest rate being paid at \$80.00 an hour. The later was approved at the August 2015 board meeting but the lower rate was not divulged to the Board at that time. The Board therefore voted with incorrect

or mis-stated information. With this new information Dr. Sanders was compelled to bring it to the Board's attention.

The action recommended is to rescind the previous vote based on this new information, re-vote on the matter based on this new information with a full discussion once the motion is on the table for resonance and reconsideration. *Roberts Rules of Order* state if there is a mistake that was made to the general assembly that ends in a vote that there has to be a reconsideration to the motion. My issue is not with the person or the program it's about the integrity of this board being able to vote appropriately on information that is correct. Point made clear.

Dr. Halliday noted that according to his records the Consultant did in fact give us a reduction from previous rates. The rate started out at \$100 per hour and a lesser amount was negotiated. Even \$80 an hour is a reduction from her normal rate. Dr. Halliday apologized for not making that clear.

After further discussion; *no motion was made by the Board to rescind previous motion on this issue.*

- Mr. Betton believes that the "heroin" issue needs to be an on-going topic for this Board. Hand-outs were provided from newspaper articles on the topic.
- Mr. Guerra noted that he was surprised to see the "consent agenda" provided in the board packet especially since it was voted on to make changes on this area of the meeting.

*It was noted that while concerns are being made ways of implementing changes need to be presented as well.*

#### UNFINISHED BUSINESS:

- 1) Ms. Gunderson, CKG Consulting, provided a hand-out on The Conestoga Project, Theory of Change, Project Elements, Initial Outcomes and Long Term Outcomes. Additional information was given focusing on; data analysis (*to be e-mailed to all board members for review*), real estate traits and trends, client services in the neighborhood, criminal data, heroin addiction, 211 services, veterans, AoD, behavioral health and mental health services.

Dr. Halliday and I, along with Charlene Adams and Dora Grant from CCA, look at the data and decide how to implement changes needed. In Ottawa County, I meet with Chris Galvin and Linda Hartlaub and the police department as well.

With all this data we are able to apply for grants and improve services as well as increased moral and increased property values. It actually saves the Mental Health Board quite a bit of money.

#### Discussion/Comments/Concerns:

- Do you have data on the decrease of addiction rates? Ms. Gunderson will provide that data.
- Port Clinton Success Stories; police calls/nuisance call are down 57%, property values increased slightly and outside the area more significantly, encouraged neighbor meetings and self-referral (*not court or school ordered*) showed a sharp increase in the first year.
- After having read the reports I did not see any data analysis or narrative. I saw a lot of frequency distributions and numbers and information pulled from citydata.com. I see no

- evidence of cause and effect that this has had any correlation with increased property values. If mental health needs are better than where is the information that states this?
- Ms. Gunderson's background consists of attending Ohio State, has been in project management for over 10 years, the Sutton Center was her project as well as the expansion, worked with the United Way in Greater Toledo. Worked for a handful of non-profits doing exactly this sort of thing. It was noted that she works a limited amount of hours and picks and chooses what projects to work on.
  - What exactly are the expectations of this contract and timeline? It was noted Ms. Gunderson will be providing a timeline tomorrow.
  - The Board will be reviewing the data supplied up to this point.
- 2) Call for Nominations, provided in the board packet. A brief summation was given on the Annual Awards for Excellence.
  - 3) Volunteers for award presentations were secured and a sign-up sheet was handed out for board members to sign and include any guests who would also be attending.
  - 4) Firelands Crisis walk-through has been set for Monday, November 16 at 6:30 p.m. A reminder notice will be sent out to all board members.

CLINICAL TOPIC OF INTEREST: DEFERRED

CQI – CONTINUOUS QUALITY IMPROVEMENT: DEFERRED

COMMENTARY:

- Movies involving recovery are being shown at the Sandusky Artisans for anyone interested this weekend and the following weekend.
- Marijuana forum being held this Thursday at BGSU Firelands.

NEW BUSINESS: Communications from the Board Chair

An article in the *News Herald* was passed around highlighting the Light House Sober Living facility newly opened in Port Clinton.

Dr. Sanders distributed to each Board member the Executive Director's summary (Limitations and Priorities) provided by Dr. Halliday to use in his annual evaluation. Dr. Sanders asked Mr. Murray along with any additional volunteers to be a part of the sub-committee for the ED evaluation.

The governance document itself is worrisome. As information is supplied to this Board dates, page numbers, etc. need to be provided. The governance policy is written in the negative. All it tells us is what we can't do! What exactly are we suppose to be doing? There is no strategic plan included in this document. A strategic plan, goals or vision needs to be implemented. What is expected of this Board? Dr. Halliday noted that the "may not do this" is for the Executive Director.

The Board needs to be a part of the Community assessment plan. Are we being effective, can we see where the money is being spent?

Suggest meeting at other facilities for our monthly Board meetings, including FCRS and BCS.

Thank you to all of our providers, we think you are wonderful, thank you to this Board for your participation and concern, and to Dr. Halliday and staff and our Board Solicitor, Vickie Ruffing.

Please fill-out board meeting evaluations.

RECORD OF MOTIONS/RESOLUTIONS:

- Resolution 09-2016-01 (*Consent Agenda*), approved.
- Approval of Additional Items #5, 6, and 7.

RECORD OF FOLLOW-UP ACTION REQUEST (RESEARCH AND FEEDBACK): NONE

LIST OF ATTACHMENTS:

- ✓ The Conestoga Project
- ✓ Newspaper articles, “Heroin to blame for ‘dire’ situation” and “On a chilly evening in late March, Dan McClain was getting ready for dinner when his cell phone rang: Indiana Governor Mike Pence wanted to talk.”

THE MHRB MEETING OF SEPTEMBER 15, 2015, WAS ADJOURNED AT 7:15 P.M. WITHOUT OBJECTION BY, JO-ANN SANDERS, CHAIR.

Respectfully submitted,

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*Signature* – Board Trustee